

AMERICAN LEGION AUXILIARY
Department of Iowa - 720 Lyon Street, Des Moines, IA 50309
CALL TO THE 104th ANNUAL DEPARTMENT CONVENTION

The 104th Annual Department Convention of the American Legion Auxiliary, Department of Iowa will be held Friday, Saturday and Sunday, July 18-20, 2025. All Auxiliary Pre-Convention Meetings, General Sessions and Joint Meetings with The American Legion Family will be held at the Airport Holiday Inn, 6111 Fleur Dr., Des Moines IA.

PURPOSE:

The convention is called for the purpose of electing officers for the ensuing year, amending the Department Constitution, Bylaws, and Standing Rules, receiving reports from Department Officers and Committees, electing delegates and alternates to attend National Convention, receiving reports from members of National Committees, and the transaction of such other business as may be brought before it.

REGISTRATION:

Registration will be Friday, July 18th, from Noon to 3:00 p.m. and 5:00 p.m. to 7:00 p.m. and Saturday, July 19th, from 8:00 a.m. until 11:00 a.m. Pre-Registration is requested online or by mail and the fee is **\$10.00** for all attendees. There is no registration fee for Junior Auxiliary members, but they **MUST** check in at registration table. **Everyone is required to register for the Convention. You must check in at the Auxiliary Registration Table at the Convention.**

REPRESENTATION:

Refer to page 5 of the 2024-2025 Department Blue Book, Article VIII of the Department Constitution, Sections 2, 3, 4, 5 and 6:

- Section 2. Each Unit shall be entitled to elect one (1) delegate and one (1) alternate, and one (1) additional delegate and one (1) additional alternate for each fifty (50) members or major fraction thereof, provided their current dues have been received by the Department Executive Director by **MAY 15th** of the current year. No alternate shall be entitled to a vote unless seated as a delegate.
- Section 3. Members of the Department Executive Committee, all Past Department Presidents, District Presidents-elect, and incoming County Presidents, all of whom are in good standing in their local Units, shall be delegates at large to the Department Convention.
- Section 4. Election of officers shall be held according to the Department Standing Rules. No member shall have more than one (1) vote.
- Section 5. The Legislative Body of this Department shall be the delegates to the Department Convention to be held each year not less than two (2) weeks prior to the National Convention.
- Section 6. A quorum of the Department Convention shall consist of fifty percent (50%) of the duly registered delegates.

DELEGATE AND ALTERNATE CREDENTIALS:

A form to list Delegates and Alternates is included in the packet (sent to the Unit President of each Unit by May 31st). This form, listing the Delegates and Alternates, **must be in** the Department Office by no later than **July 1st**. If you are not sending any Delegates or Alternates, please send the form in and indicate there will not be any Delegates or Alternates from your Unit.

Delegate/Alternate ribbons will be issued at the Department Convention Registration table.

A member's name must be on the list provided by her Unit to be a Unit Delegate or Alternate.

If a member of your Unit fits into one of the following categories, please list name and title on the Delegate/Alternate form. They will receive their Delegate ribbon at Department Convention. We need this information for delegate strength.

Past Department Presidents

**2024-2025 Department Executive Committee Member, 2024-2025 Department Officers,
2024-2025 District Presidents, 2024-2025 Parliamentarian**

District President-Elect for 2025-2026

County President-Elect for 2025-2026

NOMINATIONS, CAUCUSES AND ELECTIONS:

Nominations for Department Offices will be on Friday afternoon, July 18, 2025. If there is only one nominee for an office, voting shall be by acclamation at the Friday afternoon session. If there is more than one nominee for an office, the voting shall be by ballot at the District Caucuses. Caucuses are scheduled for Saturday, July 19th, 2025.

TENTATIVE SCHEDULE: Changes in the convention schedule will be updated in the convention program or announced from the podium. A tentative schedule will be on our web site – www.iowaala.org - no later than July 1, 2025.

QUESTIONS: Call the Department Office at 515-282-7987, or e-mail Crystal Wright, Executive Director at aladirector@ialegion.org.

See you at Convention.